

**SRI LANKA INSTITUTE OF INFORMATION TECHNOLOGY**  
**LIBRARY DEPOSIT REFUND FORM – STUDENT**

1. Student ID No: ..... 2. Membership No: .....
3. Full Name: (Rev. / Mr. / Mrs. / Miss)  
.....
4. Permanent Address: .....
5. Contact No:  
Mobile: ..... Home: .....
6. E – Mail: .....
7. Receipt No: **SLI – LKR -** ..... Receipt Date: .....
8. If transferred from any other SLIIT library please mention the former library .....
9. Deposited Amount:  Rs. 3000.00  Rs. 5000.00  Rs. 6000.00

**10. Bank Details: (The refunds will be credited to your account. Therefore please provide your bank details)**

Name of the Bank: .....

Branch: ..... Account Number: .....

**I undersigned, hereby apply for the refund of library deposit. Enclosed the original receipt / Indemnity bond.**

.....  
Signature

.....  
Date

\* If any member has lost the original receipt he / she has to sign an indemnity bond to refund the deposit.

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**For Office Use Only**

**This is to certify that the above member has:**

- |                                                                     |                                                                                       |
|---------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| <input type="checkbox"/> Returned all borrowed items to the library | <input type="checkbox"/> Received original receipt for refund                         |
| <input type="checkbox"/> Paid all dues to the library               | <input type="checkbox"/> Not submitted the original receipt & indemnity bond attached |
| <input type="checkbox"/> Has to pay Overdue / Damage / Losses       |                                                                                       |

Library Deposit in Full: Rs. ....

Deduction: Rs. ....

Total Amount Refundable: Rs. ....

Form Collected by: ..... Collected Date: .... / .... / .....

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**Please arrange for the refund of the following amount to the above named.**

Refund the library deposit amounted Rs. .... is recommended.

Signature of the Librarian: ..... Date: .... / .... / .....

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**Receipt of Acknowledgement - Library Deposit Refund**

To: .....

Received the refund form on: .... / .... / .....

Signature of the Staff: ..... Date: .... / .... / .....